

**SPECIAL MEETING**  
**ST. STEPHEN TOWN COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**OCTOBER 6, 2011 @ 5:15 P.M.**

1. PRAYER

2. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Barb Donovan, Jeremy Copeland, Ralph Williams, Gavin Toumishey and Robert Tinker; CAO/Development Officer John Ferguson; and Town Clerk Joan Flewelling.

Also in attendance were Ed Farren and Sid Lodhi of E. A. Farren, Limited and Frank Godsoe, Financial Advisor for the Town.

3. APPROVAL OF AGENDA

**AGENDA**

Moved by Councillor Williams  
Seconded by Councillor Tinker

**245/11** **THAT** the Council of the Town of St. Stephen accepts the recommendation of the Mayor to call an emergency Special Council meeting and approves the agenda as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared by Council members.

The Chief Administrative Officer read his "Disclosure of Interest" filed with the Clerk's Office on September 29, 2011 which indicates his close relationship with Joseph Debly, Owner/Operator, of Debly Forest Services Ltd., a company which submitted an expression of interest for demolition of existing buildings in preparation for The Town of St. Stephen's Garcelon Civic Center, and therefore, removed himself from all interviews and evaluation, along with any similar matters in the future that could come before Council.

The Chief Administrative Officer left Council Chambers at 5:25 p.m.

5. NEW BUSINESS

**CLOSED SESSION – SECTION 10.2(4)(C)**

Moved by Councillor Tinker

Seconded by Councillor Williams

- 246/11 **THAT** the Council of the Town of St. Stephen approves a Financial Matter be moved into closed session as per Section 10.2(4)c) of the New Brunswick *Municipalities Act*. **CARRIED**

**OPEN SESSION**

Moved by Councillor Williams

Seconded by Councillor Tinker

- 247/11 **THAT** the Council of the Town of St. Stephen after reviewing a Financial Matter in closed session as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act* moved into open session to consider the following two motions. **CARRIED**

**THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER – CALLS FOR EXPRESSION OF INTEREST – FINALISTS**

Moved by Councillor Williams

Seconded by Councillor Donovan

- 248/11 **BE IT RESOLVED THAT** the Mayor and Council of the Town of St. Stephen approve the selection of the four (4) respondents listed as the finalists, subject to final agreements being signed:

1. Fundy Contractors Limited - Site Soil Remediation/Improvement Services
2. Debyl Forest Services Ltd. - Demolition of Existing Buildings
3. Stantec Consulting Ltd. - Geotechnical Services
4. Fundy Engineering & Consulting Limited - Environmental Professional Services

**CARRIED**

**THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER – LETTERS OF INTENT**

Moved by Councillor Tinker

Seconded by Councillor Toumishey

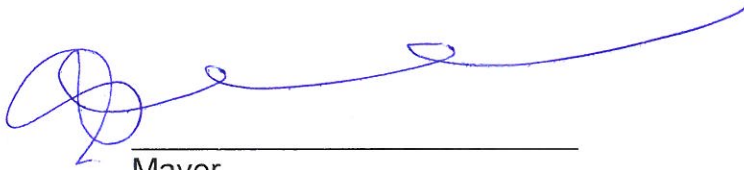
- 249/11 **BE IT RESOLVED THAT** the Mayor and Council of the Town of St. Stephen direct the Chief Administrative Officer to send letters to each of the selected respondent, finalizing items in the specific "letters of intent".  
**AND FURTHER THAT** the Mayor and Council of the Town of St. Stephen approve that the "letter of intent" to be sent by the Chief Administrative Officer to Fundy Contractors Limited for Site Soil Remediation/Improvement Services be held pending receipt of revision to the respondent's response as detailed during the review committee/respondent meeting held on Monday, October 3, 2011.  
**CARRIED**

6. ADJOURNMENT

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Moved by Councillor Williams  
Seconded by Councillor Copeland

250/11 THAT the meeting adjourn at 5:45 p.m. CARRIED



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Mayor



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Town Clerk