

**AGENDA**  
**ST. STEPHEN TOWN COUNCIL**  
**199 UNION STREET (FIRE HALL)**  
**SEPTEMBER 15, 2008**  
**6:00 P.M. – 8:00 P.M.**

- I. PRAYER
- II. CHANGE OF ORDER OF BUSINESS
- III. RECORDING OF ATTENDANCE
- IV. APPROVAL OF AGENDA
- V. CONFLICT OF INTEREST
- VI. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
  - 1. Chocolate Fest Inc. Presentation – Derek O'Brien, Chair
  - 2. European Heritage Week Proclamation.
- VII. NOTICES OF MOTIONS
- VIII. APPROVAL OR AMENDING OF MINUTES
  - 1. Public Hearing of Objections to By-Laws M-1.5, M-1.7, and M-1.8, By-Laws to Amend the Municipal Plan By-Law M-1; and By-Laws Z-1.5, Z-1.7, and Z-1.8, By-Laws to Amend the Zoning By-Law Z-1 – July 28, 2008.
  - 2. Regular Council Meeting - July 28, 2008.
  - 3. Special Council Meeting - July 30, 2008.
- IX. COMMUNICATIONS

**COMMUNICATION FOR INFORMATION:**

- 1. Letter from CAO to David Beach dated August 8, 2008.
- 2. Letter from CAO to Charles Giddens dated August 8, 2008.
- 3. Letter from CAO to Gerry Curran dated August 8, 2008.
- 4. Letter from CAO to Joe Johnston dated August 8, 2008.
- 5. Letter from CAO to John McLay dated August 8, 2008.
- 6. Letter from CAO to Mike Theriault dated August 8, 2008.

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7. Letter from CAO to Jason Giddens dated August 8, 2008.
8. Letter from CAO to Merton Lewis dated August 8, 2008.
9. Letter from CAO to Kevin Phillips dated August 8, 2008.
10. Letter from CAO to Jason Jackson dated August 8, 2008.
11. Letter from Mayor Purcell to Hon. Carmel Robichaud dated August 20, 2008.
12. Letter from Al & Rita Corbett to the Editor, Saint Croix Courier, dated August 29, 2008.
13. Letter from CAO to Dwayne Richards dated September 3, 2008
14. Letter from CAO to Greg Richards dated September 3, 2008.
15. Thank you card from Bank of Montreal.

COMMUNICATION FOR ACTION

X. APPROVAL OF COMMITTEE MINUTES

1. Committees – Approval of Minutes – August 6, 2008.

XI. CONSIDERATION OF BY-LAWS

1. By-Law No. S-12 – “A By-Law Respecting Dangerous or Unsightly Premises” – be given Third and Final Reading – Short Title Only.

XII. CONTINUING BUSINESS

1. Cancelled Regular Town Council Meeting and Change of Time
2. Modification of Committee Appointments and Civic Centre Project Inc. Board Appointment

XIII. NEW BUSINESS

1. CAO REPORT

2. CAO

- (i) Open and Closed Meetings of Council
- (ii) Debenture Applications
- (iii) Statements of Revenue & Expenditures
- (iv) Unbudgeted Expenditures
- (v) Cheque Register:
  - Paid Bills
  - Conflicts of Interest – Paid Bills
    - Cheque #2843 – The Tide
    - Cheque #'s 3558, 3584, 2740, 2834 – NB Power
- (vi) Voucher Signing Process
- (vii) Acquisition of Property at 183 Pleasant Street, St. Stephen, NB

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- (viii) Municipal Plan Working Schedule
- (ix) Filling of Fire Extinguishers Policy - Revision
- (x) Airport Rotating Beacon
- (xi) Waterfront Trail Reconstruction Update
- (xii) Out-of-Province Travel: Director, Parks & Recreation

2. PLANNING & PRIORITIES COMMITTEE

3. FINANCE & ADMINISTRATION COMMITTEE

- (i) 12 Queen Street East
- (ii) 87 Prince William Street

4. PUBLIC SAFETY & ENVIRONMENT COMMITTEE

- (i) Building Canada Fund (BCF) Application
- (ii) Relocation of Civic Administration - Lease
- (iii) South West Solid Waste Commission – Board Appointment
- (iv) Awarding of Tender: Streets Rehabilitation 2008 – Union St. – Rushton St. – Watson St. – Project No. 046-179
- (v) Discontinuance of Spring Clean-up of Brush and Leaves
- (vi) Awarding of Quote: Fire Hose

5. COMMUNITY SERVICES COMMITTEE

6. PLANNING ADVISORY COMMITTEE

- (i) Planning Advisory Committee – Minutes of meetings held on July 21 and August 25, 2008, be accepted.

XIV. REPORTS OF MAYOR AND COUNCILLORS

XV. QUESTION PERIOD

XVI. ADJOURNMENT